OF ATLANTA

Handbook

We would like to take the time to welcome you to DanceMakers of Atlanta, Inc. We are proud to offer the finest in dance education to our students. Our program focuses on intensive technical training and performance. We are committed to offering each student a superb education in dance.

All students are enrolled in classes that are suitable for their ability. Each student with previous dance experience receives a placement evaluation by the directors.

We are proud to provide a strong foundation which develops students physically, intellectually, culturally, emotionally, and socially through the discipline of dance.

Class Placement:

All students are placed according to their physical facility, talent, and ability. Class placement will be carefully reviewed and evaluated by the teacher and director. Previous dance experience may or may not be considered in a placement evaluation.

Class Etiquette:

Proper dance requires discipline. It is the discipline that is gained in dance training that makes dance such a positive and valuable activity.

Students are required to be on time to class and must enter class dressed in the proper attire. See <u>dress code</u> information for more. The instructor is allowed to ask any student to remove any garment that is not a part of the dress code.

Please contact the studio by email or phone if you are missing class or arriving late.

Absolutely no chewing gum or eating/ drinking (except for water) will be permitted in class. Gum is not allowed anywhere in the dance studio. Disruptive behavior will not be tolerated. Any disruptive behavior, use of profanity, or ridiculing of other students will result in immediate expulsion from the class.

Hours of operation 2019–2020 Season

Office Hours	Monday-Thursday	5:00 pm- 8:00 pm
	Friday	Closed
	Saturday	9:00 am - 2:00 pm
	Sunday	Closed



Handbook

2019–2020 Calendar		
Labor Day (CLOSED)	September 2nd	
Columbus Day (OPEN)	October 14th	
Veterans' Day (OPEN)	November 11th	
Thanksgiving (CLOSED)	November 25th-30th	
(Tentative) Christmas Show Rehearsals	December 12th-13th	
(Tentative) Christmas Show	December 14th	
Christmas Break (CLOSED)	December 9th - January 4th	
Martin Luther King, Jr. Day (CLOSED)	January 20th	
President's Day (OPEN)	February 17th	
Spring Break (CLOSED)	April 6th-11th	
Memorial Day (no classes)	May 25th	
(Tentative) Rehearsals for Spring Recital	June 4th-5th	
(Tentative) Spring Recital	June 6th	

Studio closings due to inclement weather (not the holiday schedule) will coincide with Atlanta Public School System closings. Other rehearsals could be scheduled and notification will be through written notice.

Payment Information:

There is a non-refundable registration fee of \$50 per family. This payment is due when you register for classes.

It is now the policy of DanceMakers of Atlanta that all tuition fees be automatically debited monthly, on the 2nd of each month. Each family must have a valid checking account or credit/debit card on file at all times. Late payments due to declined charges may incur a \$15 late fee. The late fee will be strictly enforced. Your child will not be permitted to attend classes or participate in performances unless your account is current. Please direct your billing questions and payment arrangements to the front desk.

OF ATLANTA

Handbook

The office retains the right to access a \$25 fee for any and all returned checks, and a second returned check will require cash or debit payment on all future tuition payments. The monthly tuition rate will remain the same throughout the year regardless of the number of weeks in any given month. (For example, if during the holiday season classes are provided for three weeks).

A 30-day notice is required before a withdrawal can be permitted.

Example: This notice must be provided to the office on the 1st of the month before the withdrawal date. (If you are planning to withdraw on January 1st, then the notice must be provided to the office in writing on December 1st.)

No discounts or refunds are permitted for missed classes.

Annual Performance

The Spring performance this year will be held in June 2020. We will announce the date in the spring of 2020. Please be aware of clearly posted information in the studio lobby and front door as the date approaches. All performers will be given written information regarding special rehearsals. All special rehearsals for the performance are mandatory. The rehearsals are crucial to the success of a Dancemakers top quality performance. Remember your child is part of the success!

Costume Payments

Costume payments for the performance will be collected in January 2020. You will receive a costume bill in December 2019. <u>All costume payments are non-refundable.</u>

NOTE

The office must be notified prior to January 31st if your child is not participating in the 2020 performance.

Recital Fees

All parents will be responsible for the recital fee. The recital fees will be announced in January 2020.

**One parent is allowed into the performance with a parent badge. This rule will be strictly enforced.

First Aid/Safety

Students and teachers have access to a first aid kit which is necessary for minor injuries. (ex. Band aids and cleansing wipes) The studio's first aid kit is located at the front desk.

Photography/Videography

OF ATLANTA

Handbook

All photography and videography captured at Dancemakers is property of Dancemakers of Atlanta. If your child is photographed or in a video on a form of media associated with Dancemakers, through your registration, you give Dancemakers rights to the photography/videography to do what we choose.

During special events, such as recital or open house, we may have a photographer/videographer at the studio.

Dancemakers of Atlanta has a policy no recording of company dances until the competition season is over in July unless given permission from the directors. We take pride in the hard work our dancers put in throughout the season.

Recommended Stores for Dance Apparel

All Pre-Ballet and Headstart students should have a pink leotard, tan convertible tights, pink or tan ballet shoes and tan (Mary Jane Style) tap shoes.

- Dance Raggs
 - 1245 Veteran's Memorial Parkway, Mableton, GA 30126
 - 0 770-944-8729
- Dance Fashions Warehouse
 - 6142 Roswell Road NE, Atlanta, GA 30328
 - 0 404-256-9739
- Ms. Ro's Dance Closet
 - 3761 Main Street, College Park, GA 30337
 - 404-565-0487
- Center Stage Dancewear
 - 347 Glynn Street N. Favetteville, GA 30214
 - 0 770-460-9815
- Dance Fashions Warehouse (Alpharetta)
 - 10400 Alpharetta Street, Roswell, GA 30075
 - 770-998-0002



Dress Code

Ages 3-5

- Pink Leotard
- Tan/Skintone Convertible Tights (Suntan/Caramel/Mocha is ok)
- Hair must be pulled away from the face and please remove extra barrettes from the ends of the hair.
- Tan Ballet and Tap Shoes

Company

- Ballet/Pointe
 - Leotard is provided on first day of classes
 - Teen Senior Ballet
 - Girls: Black leotards with flesh tone or black convertible tights
 - Boys: Black or White Top and Black Tights

Jazz/Modern/Lyrical/Acrobatics

- Appropriate dance attire any color leotard and tights, crop tops, or dance shorts - are allowed. No sweatshirts, shorts, or t-shirts will be permitted in class.
 - no baggy clothing we must be able to see the dancer's body

Ages 6+

- Leotard is provided on first day of classes
- Tan Convertible Tights (Suntan/Caramel is ok)
- Tan Ballet Shoes
- Tan Mary Jane Tap Shoes (strap preferred instead of lace up
- (Junior age+) Black Oxford Lace Up Tap Shoes
- Shoes
 - Flesh-tone/tan or pink (that can be painted flesh tone) Canvas Ballet Shoes
 - Black Lace Up Oxford Tap Shoes
 - Ask for more information about pointe shoes

- Jazz pants or leggings are allowed as long as it is fitted over the knee
- Tan Jazz Shoes (No shoes required for Modern/Lyrical/Acrobatics)

Hip Hop

• Street clothing and Tennis Shoes

If you have any questions, ask your instructor or the front desk.